



ALLEGHANY HIGHLANDS REGIONAL LIBRARY

Request for Reconsideration of Library Materials

The Alleghany Highlands Regional Library acquires, makes available, and encourages the use of materials in a variety of formats to serve the general information, cultural, educational, and recreational needs of the community.

Once material has been accepted for the collection, it will not be removed at the request of those who disagree with it unless it can be shown to be in violation of the AHRL Selection of Materials Policy.

In accordance with policy, The AHRL has established a formal process for Resident Library Card Holders, who reside in Alleghany County or the City of Covington, to express concerns about materials in the Library's collection.

Please print. Forms that are not fully completed or are illegible will not be considered and will be returned to the requester to be completed and resubmitted. If additional space is needed for your response to question(s) please use the back of the page.

Date: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Alleghany Highlands Regional Library Card Number: _____

Are you a resident of Alleghany County or the City of Covington? Yes No

Have you read the attached AHRL Policy 3.1 Selection of Materials, Library Bill of rights, Freedom to Read Statement and Freedom to View Statement?

Yes No

Type of material you are commenting on (i.e. book, E-Book, Display etc.): _____

Is the material owned by the Alleghany Highlands Regional Library? Yes No

(Consult with a staff member if you are not sure. Only materials owned by AHRL may be submitted for reconsideration.)

Material Title: _____

Author/Producer: _____

1. Have you read / reviewed the entire material? ___ Yes ___ No
(Your request for reconsideration will be reviewed based on the merits of the entire work, rather than individual parts.)
2. Provide a summary of the material.
3. What brought this resource to your attention?
4. What concerns do you have about this material?
5. Explain how this material violates and/or lacks alignment with the Library's Collection Development Policy. Please be specific.
6. What would you recommend the Library do about this work?
 - Be aware of potential issues with its content?
 - Move the material to a different section of the Library? Please list suggested location.
 - Remove the material from circulation?
 - Other?

7. Other comments:

I understand that responsibility for the reading, listening, and viewing of library materials by children rests with their parents or legal guardians. Selection will not be inhibited by the possibility that materials may inadvertently come into the possession of children.

I also understand that the Allegheny Highlands Regional Library recognizes that many materials are controversial and that any given item may offend some Library patrons. Selections will not be made on the basis of any anticipated approval or disapproval, but solely on the merits of the work in relation to building the Library's collections and to serving the interest and needs of the entire community.

Signature_____

Date_____

Please return this completed form to the Library Director. Your request will be reviewed in accordance with AHRL Policy.

Adopted: 4-21-87

Revised: 2-15-89/6-25-03/4-22-09/4-11-17/6-14-22/8-9-22/2-13-2024